





#### SUBMISSION GUIDELINES



## Important to note:

- This is a fundraising activity. All proceeds from sale will go to the Amagi Foundation.
- The initiative is open to Bengaluru-based employees only.
- If you have made a purchase, you can avail a tax benefit under section 10BD.
- To avail the tax exemption, it is mandatory to share your full name, phone number, permanent address and PAN details
- No monetary transaction is permitted among the employees.
- The minimum selling price is Rs.100.
- Items above the cost of Rs.5000 or with historical/collector's value can be put up for auction.
- Detailed instructions for auction on Page 3.

#### Please ensure all items:

- Are in good working condition.
- Are clean and safe to handle.
- Can be easily transported to and from the office.
- Have clear value or utility to someone else.

## Do not bring items that are:

- Torn, broken, dirty, tattered or in poor condition.
- Dangerous or unsafe to use.
- Perishable.

#### Disclaimer

Amagi is NOT responsible for the quality of items that are displayed on sale or transportation of the items after the sale. Buyer discretion is advised to check the quality and condition of an item before purchase. Sellers are requested to strictly adhere to the guidelines for putting items on sale. This is not a space to discard items that are in bad condition.

## How to put an item for sale?

- Log into the website using your official Amagi email ID.
- Insert details of the product along with the selling price and well-lit images.
- Please ensure that you include accurate images and description for authenticity.

# How can I buy an item?

- Interested buyers will select the item on the website and proceed to make the payment.
- They can reach out to the seller directly for any questions about the product.
- After an item is selected, a QR code will be displayed through which payments can be made to the Amagi Foundation.
- After payment, the buyer has to insert a screenshot of the transaction.
- Item handover can happen at both buyer and seller convenience.



## How can I put an item for auction?

- Select the 'Auction' tab on the website.
- List item (s) above the cost of Rs.5000 or with historical/collector's value (e.g. vintage items/gadgets, rare books, artwork).
- Insert the starting bid for the item.
- Include well-lit pictures.

# How can I purchase an item through auction?

- Select the 'Auction' tab on the website.
- The item will be sold through an in-person auction. The date will be announced shortly.

## Accepted Categories

- Stationery: Journals, planners & notebooks (unused), Books
- Electronics: Smartwatches, Headphones, Powerbanks, Laptop Accessories, Pen Drives, Hard Disks, Portable Speakers
- Collectibles: Coins, Stamps, Original Artwork, Souveniers
- Home Decor: Indoor Plants, Planters, Candle holders, Ecofriendly decor items
- Fashion: Clothing and accesories

### Items We Can't Accept

- Personal hygiene products
- Prescription-based or medical items
- Broken, heavily used or incomplete items
- Items that require proof of ownership or regulation

## For Support

For queries or further assistance regarding the ReStore initiative, reach out to the Goodness Wins Team goodnesswins@amagi.com





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